# EE/CAA Newsletter



VOLUME 1, ISSUE 1

This newsletter is updated monthly and is downloadable from www.healthyfamilies.ca.gov

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Families EE's, CAA's and HP Staff

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## pen Enrollment is Here!

This year's Open Enrollment (OE) period is from April 15<sup>th</sup> to May 31<sup>st</sup>, 2004. Open enrollment packages have already begun to be mailed out to Healthy Families participants. During this period families can request a change of insurance plan for any reason. Changes requested during open enrollment take effect on July 1<sup>st</sup>, 2004. All applicants

should have received OE notifica- If you have any questions about tion in their April billing Statement. A pre-printed OE packet will be sent to all families active in HFP. Plan availability is based 5012 or email them at on the county and zip code of residence. Available plans can be found in the OE packet's "Personal Fact-sheet".

open enrollment please contact the EE/CAA liaisons at the toll free number 1-800-279ee-caaliaison@maximus.com







### Access for Infants and Mothers (AIM)

Starting on July 1<sup>st</sup>, 2004, administration of the AIM program will be transferred from Care 1<sup>st</sup> to MAXIMUS. the current administrator of the Healthy Families Program.

The AIM program eligibility requirements are:

- 1. California resident for at least six continuous months prior to application
- Family income between 200% and 300% of the federal income guidelines
- Not a no-cost Medi-Cal or Medicare Part A & B beneficiary at the time of application
- 4. An applicant may have private insurance if the insurance does not cover maternity care or if there is a separate deductible or co-pay over \$500 for
- maternity services.
- Not over 30 weeks pregnant at the time a complete application is received

(See AIM, page 4)

# We Need Your Help to Stop Missing Information

The number one cause for delays in the processing of Healthy Families applications is missing information.



What should only take a few days may become much more due to missing information. We are asking you as EE's and CAA's to help us by ensuring that applications, with which you assist, are complete and have all the supporting documents attached. Information/documents

that are missing the most often are:

- Supporting income documentation, such as a pay stub
- 2. Signature of applicant at the end of the application & the plan selection page
- 3. Premium payment for the first month's payment

Making sure that the application is complete and that all supporting material is included would go a long way in ensuring that a family's application will be processed in the least amount of time. If you have any questions please contact the EE/CAA liaisons at the toll free number 1-800-279-5012 or email them at ee-caaliaison@maximus.com

## Hello, Is Anyone There?!?!?

Since January 1<sup>st</sup>, 2004, the phone center has experienced a large volume of calls. We have received much feedback from you and others in the community about the difficulty families are experiencing in trying to get through to a customer service representative.

We are aware of the issues and are doing all that we can to ensure ongoing customer service and accessibility. We will be reviewing the IVR to provide better customer assistance and to minimize busy/wait time. Improvements should be in place this month.

We ask that you let families know that the busiest time for the call center is the first part of the week, Mondays and Tuesdays, and that this is the most difficult time to get through. Our lightest call volumes are later in the evening, between 5pm and 8pm, and on Saturdays between 8am and 5pm. We recommend that program participants try to call at these times of lighter call volumes.

If you have any questions please contact the EE/CAA liaisons at the toll free number 1-800-279-5012 or email them at ee-caaliaison@maximus.com

The best times
for
participants
to call are
evenings and
Saturdays

#### Unsure of premium amount? Send \$9 to be safe.

New application processing is delayed when the application is submitted without the first month's premium or with a premium that is less than it should be. This can be due to oversight or perhaps the applicant is not sure what the premium will be. Such delays can also occur for telephone-initiated applications (a new feature wherein a completed application is

sent to the applicant and a check, signature and documentation is needed from the applicant to complete the application).

In these cases, HF recommends that a \$9 premium be initially sent for each child, regardless of the health plan chosen. In fact, the letter that HF will send to the applicant informing them

of the absent or insufficient premium will ask for \$9 per child.

If the actual premium turns out to be less than \$9, the difference will be credited to the next month's payment.

#### Team Member Profile

Each month we profile a member of the team to help personalize the HFP experience

#### Andrew (Andy) De la Rosa



Andy, "is my wife. We do everything together". Whale watching in Monterey, weekend trips to Lake Tahoe and a trip to Seattle with a ferry ride to Victoria, British Columbia are among the things Andy does with his partner. He is also setting up a surprise 4-day cruise off the coast of California for their 1st anniversary, but don't mention that to his wife.

"But my main interest", says

"But my main interest is my wife. We do everything together"

Andy, 25, is one of the EE/CAA Liaisons. His friendly voice may be the first one you hear when you call the number at the bottom of page 4. Andy and his team provides EE's and CAA's with the training and guidance they need to help families complete a Healthy Families / MediCal for Families application.

Andy joined Healthy Families last December. This is Andy's first exposure to the Health Care field. Prior to joining us, Andy was a Member Service Representative for a premier financial institution.

Andy has lived in Sacramento, California all of his life and has been married for almost 1 year. His main hobby is fishing in local rivers, but he does make an annual pilgrimage to the San Francisco Bay where he fishes for halibut and striped bass. Another interest of Andy's is buying die-cast model cars and customizing them.



#### Reminder to EE's

EE's - do not forget to complete an ITP (Invitation To Participate) form to re-register through December 31, 2005. This needs to be

accomplished between February 1 and June 30, 2004.

If you were not sent an ITP form and you would like to

continue providing application assistance, the form can be downloaded from www.healthyfamilies.ca.gov..



# ATM Continued from Page 1)

Look for changes to the AIM Program in the next newsletter.

If you have any questions about the AIM Program, please contact the EE/CAA liaisons at the toll free number 1-800-279-5012 or email them at

ee-caaliaison@maximus.com



## "Thank you" to new CAA's

Healthy Families wants to congratulate and thank the following new CAA's, EE's and HP Staff for their dedication to their communities:

CAA's Aguilar, Crystina Alarcon, Caryn Aleiandrino, Abel Alejandrino, Enrique Alfaro, Jose Alvarez, Santa Alyounis, Wafaa Asuncion, Sherry Avila, Monica Bakhtiarova, Olga Bargas, Maria Bautista, Eddie Baynham, Laura Betts, Kendra Beyer, Hillarie Blair, Cheryl Blood, Stephanie Blythe, Brandi Bonilla, Sandra Boria, Jackeline Bradley, Mirtza Cajina, Vanessa Campbell, Pam Campos, Joel Cannon, Tenaya Carrion, Liza Cash, Liz Cereno, Romulo Chang, Mary Clark-Osby, Vickie Contreras, Susana Coonrod. Anne Creason, Corrin Cruz, Crystal Darko, Emelia De Young, Mary Del Rosario, Rinna Dheming, Claudia Dillon, Maureen Drahmann, Rebecca Dubon, Wendy Duenaz, Sandra Escudero, Debbie

Espinosa, Georgina Esquivel, Elzby Fernandez, Elvia Fisk. Ena Flanagan, Fawn Flores, Claudia Flores, Ana Flores, Sandra Friend, Andrew Fuentes, Mary Ann Fuentes, Luz Garcia, Lily Garcia. Christina Gardea, Evelyn Gardner, Kristen Gil. Olga Glossenger, Bessie Gonzalez, Elvira Gonzalez, Maribel Gonzalez, Emerita Gude. Tristan Guerrero, Francisco Guthrie. Michelle Gutierrez, Juana Hall. Lisette Harris, Joanne Havener, Mary Hernandez, Alejandra Hernandez, Rosa Hernandez, Raquel Hernandez, Aleiandra Hertz, Anne Huber, Daniel Huffman, Marta Hussain, Sehar Jimenez. Maribel Jimenez, Imelda John, Karen Johnson, Rod Journet, Linda Keloyan, Nabiha Knotts, Nicole

Krueger, Cheryl

Lares, Maricela

Leal, Katherine Leyva, Sandy Libbey, Jackie Lopez, Ambrocia Lopez, Guadalupe Lopez, Sandra Loredo, Maria Lu, Judy Macias, Natividad Manicalco, Esther Marroquin, Mirta Maya, Carmen Mavorga, Vicky McCormack, Pat McMacken, Ines Mejia, Jonathan Melgoza, Teresa Mendez, Jennine Mendoza. Donna Meneses, Victor Middleton, Kathy Miranda, Susana Miranda, Carol Moody, Laurisa Mora, Melva Mueller, Mary Munoz. Ramona Olaiz, Poleth Ortiz, Angelina Pacheco, Karen Padilla. Allegra Pandero, Enrique Paredes. Mark Parra, Maria Pelaez, Julie Perez, Tonya Pimentel. Svlvia Pinto, Gloria Porras, Deanna Posadas, Rosie Quezada, Martha Quinliven, Shiela Ramirez, Raquel

Ramos, Alicia

Reveles, Olga Reyes, Maria Reyes, Janet Rodriguez, Monica Rodriguez, Elida Rodriguez, Sandra Rodriguez, Mirna Romero, Maria Ruano, Chela Rucker, Rashelle Rudisill, Barbra Sanchez, Bernice Sanchez, Janet Secada, Hector Sharkasi, Leila Solorio, Virginia Soria, Matilda Thompson, Sherry Thu. Vvla Trieu, Bihn Tupou. Amelia Uribe, Alma Var. Kim Vargas, Debra Vasquez, Diana Vasquez, Graciela Vidana, Veronica Villacreces, Luis Villanueva, Araceli Villanueva, Rebecca Vogelsang-Porath, Hosanna Walker, Nancy Warren, Kathy Whitely, Letitia Wilkes, Mechelle Williams, Evangeline Yajaira, Cota Yuson, Gene Zavala, Martha

**HP Staff** Adriana Wauman Albert Rodriguez Alex Levesque Amy Thomas Ana Guardado Ana Mendez Ana M. Olaya Andrea Bryant Aurora Herrera Belen Contreras Berenice Gonzalez Carmen Topete Carolina Bea Celina Newell Cezar Menendez Christina Murphy Crystal Rodriquez Cyndy Bizber Darcelle MacDuff Deborah Ridgeway Delmy J. Leiva Diana Ouiroz Efren Solano Elisa Gomez Esmeralda Gonzalez Gabriela Rujana Holly Laurati Hope Lilienthal Indira Infante Joan Bosch Jorge Paz Jose A. De La Torre Karina Mata Lara Gallagher Leah Scott Lee Xiong Liliana Levesque Lisa Moody Lourdes Manriquez Lupita Garcia Luzmila Cespedes Maria Cristina Ghadir

Lydia A. Nava

Maria Lourdes Vaquero Maria Lovett Maria M. Torres Maria Torres-Rios Maricela Torres Mario Cevallos Martha Rivera Martha Rodriguez Mauricio Correa Mayra Padilla Melly Rivas Mercedes Mendoza Michelle Weedon Natalia Garcia Nathalia Fajardo Patricia Orozco Patricia Osuna Patricia Sandoval Patti Diaz Rocio Abarca Roger Goble Rosa Charo Rosa Margarita Arce Rosa Rodriguez Stacy Clement Stacy Skubic Susie La Pointe Suzanne Wood Tania Lopez Teresa Gil Teresa Gonzalez Toosdhi McGowan Vanessa Sandoval Veronica Adrover Veronica Duran Vivian Versandi Yessnia Galvez Yuki Zapf Yvette Durazo

Marc J. Smith

(See Thank you, page

# CAA Ref. Manual Available on-line

MRMIB has received a number of inquiries about when the "new" CAA Reference Manual will be available.

The updated document is currently available on the HF website www.healthyfamilies.ca.gov.

# Want an update on something particular?

Email your ideas for articles or specific information to be included in a future newsletter to:

ee-caaliaison@maximus.com

or phone-in your request to the number below.

#### Thank You

(Continued from page 4)

EE's

Mike L. Perez Jr.
Insurance Agency
Calexico Unified School
District
Mutual of California
Insurance Services
Estela Diaz Insurance
Agency
Didi Hirsch Community

Didi Hirsch Community
Mental Health Center
Congregations Building
Community
Farmersville Youth
Center

Santosh K. Garg MD

Medpoint Management Cynthia J. Tam (Insurance Agency) Oriental Financial Services Inner City Law Center Community Resource Center

Blindness Support Services Youth OPS, Inc. The Los Angeles Free Clinic

Child Development Re sources of Ventura County, Inc.

Thorson & Associates Insurance Services, Inc. Glendale Adventist Medi cal Center

TRG Insurance Services DBA

Qualified Healthcare, Inc. Nayyara Dawood, MD Pediatrics

Cypress School District

#### **CONTACT US**

EE/CAA telephone 1-800-279-5012

Email ee-caaliaison@maximus.com

Web site www.healthy families.ca.gov (& downloadable Choose "Information for EE's and CAA's" in the menu on the left

#### EE/CAA Class Schedule (also available on the web)

May

3rd & 4th in Cerritos 6th & 7th in San Diego 20th and 21st in Alameda 24th & 25th in Santa Maria

June

1st & 2nd in Glendale 1st & 2nd in Redding 7th & 8th in Cerritos

### Healthy Families Program and Medi-Cal for Families 2004 Income Guideline Chart **Effective April 1, 2004**

Family	Child	Child	Child	Child	Child	Child
Size	Age 0 to 1 or Pregnant	Age 0 to 1	Age 1 thru 5	Age 1 thru 5	Age 6 thru 18	Age 6 thru 18
	Woman	Healthy Families	Medi-Cal	Healthy Families	Medi-Cal	Healthy Families
	Medi-Cal					
1	\$0 - \$1,552	\$1,553 - \$1,940	\$0 - \$1,032	\$1,033 - \$1,940	\$0 - \$776	\$777 - \$1,940
2	\$0 - \$2,082	\$2,083 - \$2,603	\$0 - \$1,385	\$1,386 - \$2,603	\$0 - \$1,041	\$1,042 - \$2,603
3	\$0 - \$2,612	\$2,613 - \$3,265	\$0 - \$1,737	\$1,738 - \$3,265	\$0 - \$1,306	\$1,307 - \$3,265
4	\$0 - \$3,142	\$3,143 - \$3,928	\$0 - \$2,090	\$2,091 - \$3,928	\$0 - \$1,571	\$1,572 - \$3,928
5	\$0 - \$3,672	\$3,673 - \$4,590	\$0 - \$2,442	\$2,443 - \$4,590	\$0 - \$1,836	\$1,837 - \$4,590
6	\$0 - \$4,202	\$4,203 - \$5,253	\$0 - \$2,795	\$2,796 - \$5,253	\$0 - \$2,101	\$2,102 - \$5,253
7	\$0 - \$4,732	\$4,733 - \$5,915	\$0 - \$3,147	\$3,148 - \$5,915	\$0 - \$2,366	\$2,367 - \$5,915
8	\$0 - \$5,262	\$5,263 - \$6,578	\$0 - \$3,499	\$3,500 - \$6,578	\$0 - \$2,631	\$2,632 - \$6,578
9	\$0 - \$5,792	\$5,793 - \$7,240	\$0 - \$3,852	\$3,853 - \$7,240	\$0 - \$2,896	\$2,897 - \$7,240
10	\$0 - \$6,322	\$6,323 - \$7,903	\$0 - \$4,204	\$4,205 - \$7,903	\$0 - \$3,161	\$3,162 - \$7,903

Add the following dollar amount for each additional family member

\$530	\$531 - \$663	\$353	\$354 - \$663	\$265	\$266 - \$663

#### **Healthy Families Program 2004 Premium Categories**

#### Effective April 1, 2004

Family Size	Category A	Category B
1	\$777 - \$1,164	\$1,164.01 - \$1,940
2	\$1,042 - \$1,561	\$1,561.01 - \$2,603
3	\$1,307 - \$1,959	\$1,959.01 - \$3,265
4	\$1,572 - \$2,356	\$2,356.01 - \$3,928
5	\$1,837 - \$2,754	\$2,754.01 - \$4,590
6	\$2,102 - \$3,151	\$3,151.01 - \$5,253
7	\$2,367 - \$3,549	\$3,549.01 - \$5,915
8	\$2,632 - \$3,946	\$3,946.01 - \$6,578
9	\$2,897 - \$4,344	\$4,344.01 - \$7,240
10	\$3,162 - \$4,741	\$4,741.01 - \$7,903
Each Additional Family Member	\$266 - \$398	\$398.01 - \$663